

SCHOOLGIRLS ROWING MEMORANDUM

To: Rowing Co-ordinators
From: Louise Carson
Date: 2015 Season
Subject: HOR Entries for Draw and Programme

PLEASE READ AND FOLLOW THE CORRECT FORMAT!!!!

STEP 1:

Type rowers names into the word document from the **IGSSA** Website, save as a **Word document** and attach to your email

Important points:

- Order students from: stroke, 7, 6, 5, 4, 3, 2, bow, coxswain (cox), coach (coach)
- Most importantly include the coaches name/s and the Old Scholars' Eight
- Ensure both **rowers first and second name is included and there is a comma and one space between each students name (not an enter!!!) example below;**

EVENT NO	Event	Rowers names
1	SENIOR QUAD A	Louise Carson, Gemma De Knock, Terri Robbins, Annette Pearce, Amanda Robertson (cox), Keith Reynolds (coach)
5	YR 10 8 A	Bessy Best, Chloe Dean, Bertha Bloggs, Mercedes Power, Latoya Adams, Sue Ridge, Donna Hay, Kylie Minogue (cox), David Milne (coach)
7	SCHOOLGIRLS SCULL A	Lydia Padgett, Dean Steadman (coach)

STEP 2:

Email: Annette Pearce: apearce@plc.wa.edu.au (crew entries for draw)
Karlie Payne: karlie.payne@pc.wa.edu.au (crew names for programme)
cc Louise : igssa@pc.wa.edu.au

All entries are due **Friday 19th June at 12:00PM**. If your entries are ready earlier please send them in.

Lastly please ensure you spell names correctly and do all of the above. If you have any questions please don't hesitate to email me.

Kind regards

Louise